



ST. JOHN THE BAPTIST PARISH HOUSING AUTHORITY

AGENDA

BOARD OF COMMISSIONERS

St. John the Baptist Parish Housing Authority Regular Board Meeting

Wednesday, December 20, 2023 (5:30 P.M.)

St. John the Baptist Parish Library, LaPlace Library

2920 Highway 51

LaPlace, Louisiana 70067

Sherilyn O'Neal, Chair

Madeline Jasmine, Vice-Chair

I. CALL TO ORDER

II. ROLL CALL

III. INVOCATION / OPENING PRAYER

IV. PUBLIC COMMENT—AGENDA ITEM ONLY (3 minutes per citizen)

V. APPROVAL OF PREVIOUS MEETING(S) MINUTES

VI. NEW BUSINESS

- a. Board authorization for Interim E.D to coordinate interviews for candidates for the vacant Executive Director position.
 - Pending outcome of such interviews at the recommendation of HUD, the Agency will enter into a Memorandum of Agreement or Memorandum of Understanding (MOA or MOU)
- b. Board consideration of whether to submit application for PRIME 3 competitive grant funding opportunity for assistance with redevelopment for public housing through Louisiana Housing Corporation (LHC).
- c. Update on Interim E.D.'s systems access – received, initiated and/or still needed.
- d. Formal submission of the October and November monthly financial statements to the Board.
- e. Board authorization for the Interim Executive Director to prepare the operating budgets for CY Fiscal Year 2024 for the St. John the Baptist Parish Public Housing Authority's Housing Choice Voucher Program (Section 8) and Garyville Residential. 3.

St. John the Baptist Parish Housing Authority will, upon request and three (3) days advance notice, provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is required to contact Jarrette Tuircuit at (985) 359-9037 (voice) or the Louisiana Relay Service at 1-800-846-5277 and ask for St. John the Baptist Parish at (985) 359-9037.

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- f. Updated on HCV (Section 8) Vouchers
- g. Provide an update of the strategy that will be used to manage the waiting list
- h. Board resolution to approve updating the records of the agency's financial institution by identifying new signatories for the deposit accounts.
- i. Consideration and approval for RFP for Legal Services
- j. Discussion of Civil Service visit/ findings / recommendations
- k. Presentation of the List of positions currently on file with Civil Service
- l. Recommendation by HUD to conduct a comparison of similar sized agencies as related to Personnel and Staffing

VII. COMMENTS FROM EXECUTIVE DIRECTOR

VIII. ADJOURNMENT

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