

**ST JOHN THE BAPTIST PARISH HOUSING AUTHORITY  
NOTICE OF INVITATION FOR PROPOSAL (IFP)  
No. P24001**

## Lawncare & Maintenance Services

AGENCY CONTACT PERSON	Kimberly Robinson, Executive Director Telephone (985) 359-9037 1714 Cannes Drive Laplace, La. 70068 DD/TTY (800)846-5277
HOW TO OBTAIN THE RFP DOCUMENTS ON THE EPROCUREMENT MARKETPLACE	<ol style="list-style-type: none"> <li>1. Access ha.economicengine.com (no “www”)</li> <li>2. Click on the “Login” button in the upper left side.</li> <li>3. Follow the listed directions.</li> <li>4. If you have any problems in accessing or registering on the eProcurement Marketplace, please call customer support at (866)526-9266.</li> <li>5. You may also request a copy via email:KRobison@stjohnha.org</li> </ol>
PRE-PROPOSAL CONFERENCE	NONE SCHEDULED
DEADLINE TO SUBMIT QUESTIONS	Wednesday, March 20, 2024, 10:00 AM CST
HOW TO FULLY RESPOND TO THIS RFP BY SUBMITTING A PROPOSAL SUBMITTAL	<ol style="list-style-type: none"> <li>1. As directed within Section 3.2.1 of the IFP document, submit the proposed costs where provided for within the eProcurement Marketplace.</li> <li>2. As instructed within Section 3.0 of the IFP document, submit 3 copies of your “hardcopy” proposal to the Agency Interim Executive Director.</li> </ol>
PROPOSAL SUBMITAL RETURN & DEADLINE	<p>Thursday, March 28, 2024, 10:00 AM CST At The St John the Baptist Parish Housing Authority 1714 Cannes Drive Laplace, La. 70068</p> <p>*(The sealed “hard copy” Proposal package must be received in-hand and time-stamped by the Agency no later than 10:00 AM CST on this date).</p>
(Section 3) Minority – and/or women-owned business are encouraged to respond	